

BUCKHORN WESTON & KINGTON MAGNA PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING

Held on **MONDAY 27 JUNE 2011** at **7.30pm**
in **KINGTON MAGNA VILLAGE HALL**

023/11	Present: Parish Councillors Mr Kevin Aldred (KA), Rear Admiral John Bellamy (JB), Mr Robert (Bob) Dolan (BD) (Chair), Mr Graham Hinks (GH), Mr Anthony Jenner (AJ), Mrs Anne Ledgerwood (AL), Mr Nigel Osborne (NO), Mrs Christine Wynne (CW)	Action
	In attendance: District Councillor: Mr Geoffrey Miller County Councillor: None Police: PC Maureen Hayward Internal Auditor: Mr Michael Ross Members of the Public: 6 Parish Clerk: Mrs Clare Ratcliffe	
	Apologies: Mr John Havill (JH)	
024/11	Declarations of Interest None.	
025/11	Minutes of the Previous Meeting 16 May 2011 It was proposed and RESOLVED that the minutes of the previous meeting were signed and agreed as a true and accurate record of the meeting. Proposed: AL. Seconded: CW. Agreed unanimously.	
026/11	Matters Arising from the Previous Minutes None.	
027/11	Minutes of the Annual Parish Meeting: Buckhorn Weston It was proposed and RESOLVED that the minutes of the Annual Parish Meeting: Buckhorn Weston were signed and agreed as a true and accurate record of the meeting. Proposed: KA. Seconded: AL. Agreed unanimously.	
028/11	Matters Arising from the Annual Parish Meeting None.	
029/11	District Councillor's Report (Geoffrey Miller) NDDC Benefits and Revenue service has joined with East Dorset District Council and Christchurch Borough Council. There have been are some teething problems with this merger. If anyone has problems with claiming their benefits, please contact GM who will be happy to assist. Household waste and refuse will shortly join with neighbouring authorities to form the Dorset Waste Partnership. Weymouth and Portland will be joining the Partnership in a year's time. In 2009 NDDC was capped for setting high council taxes. The "Tough Choices" strategy employed to make savings of 40% over five years has been so successful that it has revolutionised thinking nationally and many other authorities have visited NDDC to see how reductions have been made. Over the last five years NDDC has reduced expenditure by 41%. A recent audit of the council has said "... a very good council with much to inspire ...".	
030/11	County Councillors Report (Andrew Cattaway) None.	
031/11	Police Report (PC Maureen Hayward) Maureen Hayward introduced herself as the Gillingham Rural Safer Neighbourhood Officer. There was no crime to report since the last meeting. Dorset's figures for crime are their lowest for 13 years. Figures for fatal injuries and speeding vehicles are down. Outreach surgeries are held regularly: visits	

	are made to local communities where officers knock on doors to ask whether there are any problems. There are no plans to close Gillingham or Shaftesbury Police Stations. Currently, due to voluntary redundancy, there is no enquiries officer on the front desk at Gillingham. Visitors are asked to use the yellow telephone by the door so that an officer can be located and deal with the enquiry.	
032/11	Public Session (20 minutes max) Ben Carver was disappointed that the Parish Council did not organise an event to celebrate the 90 th year of the Poppy Appeal. He hopes to organise a coffee morning for the Royal British Legion shortly. The new organiser for the Poppy Appeal for this area lives in West Stour. There was concern by a resident that overhanging hedges near the railway line close to the old Cross' garage site need to be trimmed. <u>Action:</u> KA will inspect the hedges.	KA
033/11	Planning	
033/11/01	2/2011/0641 Kington Manor Farm: Install solar PV array to barn roof. Councillors considered this application and had no objections. <u>Action:</u> Clerk to notify NDDC accordingly.	Clerk
033/11/02	11/01554/COL Land at Henstridge Airfield This application has been refused by SSDC. There is no change to the current flying conditions.	
033/11/03	2/2011/0505/PLNG Wind turbine at Bainley Hill Farm, nr Gillingham The first application for a wind turbine on this site was granted by delegated powers. The outcome of the second application (above) has been deferred pending a site visit to see the first wind turbine in operation.	
034/11	Planning Enforcement	
034/11/01	Land at Moor Lane, nr Wincanton The owners of this land have been issued with a temporary Stop Notice and a full Stop Notice will be issued on 28 June. A Stop Notice means that it is a criminal offence to do anything on the land and it cannot be appealed against. The recent creation of a field entrance has blocked the drainage ditch. If the land floods as a result the Environment Agency will be notified.	
035/11	The Establishment of the Planning Committee A proposal was circulated at the meeting (appended to these minutes). BD was concerned that planning applications have not been dealt with correctly in the past. It is necessary to change procedures in accordance with Standing Orders and to hold a meeting where members of the public are invited to attend. After some discussion it was RESOLVED to trial the proposal. Agreed: All.	
036/11	Revision of Parish Plan KA had asked if the Parish Plan could be updated. A date for the initial meeting would be made between councillors at the end of the meeting.	
037/11	Responsible Financial Officer's Report	
037/11/01	Standing Orders These have been read by BD. It would be too complex to try and adapt them for our own purposes even though some of the clauses do not apply. However, there are some mandatory clauses which have to remain. It was RESOLVED to adopt the Model Standing Orders in full. Proposed: JB. Seconded: AJ. Agreed: All. <u>Action:</u> Clerk to circulate the Model Standing Orders before the next meeting.	Clerk
037/11/02	Bank Reconciliation / Payments There has been no bank statement since the last meeting. JB reported that the financial records were in order. There have been very few transactions since the last meeting. An invoice for £1268 including expenses has been received from Mr Robert Turrall-Clarke, Barrister, for advising on Henstridge Airfield and writing a letter of objection to SSDC. The VAT element of this invoice - £200 – can be reclaimed at a later	

	<p>date. Expenses came to £68. A sum of £1000 had been the agreed expenditure at the last meeting. It was RESOLVED to pay the invoice in full. Agreed: All.</p> <p>The cost of employed status for the Clerk will mean an increase of 40% more than previously budgeted. It was RESOLVED that there would be a separate committee to consider the Clerk's employment; JB, CW and AL will meet to discuss recommendations for the next meeting. Agreed: All.</p> <p>The Clerk has built up additional hours since April. It was RESOLVED and approved that these hours should be paid. Agreed: All.</p>	
037/11/03	Financial Requests	
	<p>It was RESOLVED to pay £12 to Allison Barfoot for expenses incurred organising the Royal Wedding celebration picnic on 29 April 2011. Agreed: All.</p> <p>Revenue Support grant payment to RiversMeet: It had been agreed at a Parish Council meeting in January 2009 that the Revenue Support grant would be available for a maximum of four years. It was RESOLVED that John Havill be asked to justify the need for a fourth year payment for 2012/13 at the next meeting. Agreed: All.</p>	
038/11	Clerk's Report	
	<p>A thank you letter had been received from North Dorset Citizens Advice for a donation of £50.</p> <p>A thank you letter had been received from Gillingham Community and Leisure Trust Ltd for third year Revenue Support grant.</p> <p>The Clerk, BD and AL attended a meeting of West Stour PC where John Parker (Chair of West Stour and DAPTC CEO) made a short presentation on the Localism Bill. West Stour also share concerns re Henstridge Airfield and the travellers camped nr Nyland on the A30. It was a very interesting evening.</p> <p>Work to replace the North Dorset Cycleway signage (brown signs with an illustration of a bicycle) will be carried out shortly by a local volunteer Sustrans Ranger. The cycle route formerly shown as Route 41 on Ordnance Survey maps will be given a Sustrans route number 253.</p> <p>Acceptance Forms/Declarations of Interest Forms had been received from all councillors with the exception of Rupert Dyke.</p> <p><i>The Clerk omitted to say at the meeting that she and AL had attended a HMRC PAYE course organised by DAPTC on 22 June.</i></p>	
039/11	Other Reports	
039/11/01	Highways/Traffic Management Issues/Gritting Routes	
	<p>A resident mentioned at the Annual Parish Meeting at Buckhorn Weston that the road surfaces need to be resurfaced or coated with a top dressing. The roads have become hazardous for car drivers and horse riders. The small patch of road at the turning to Nyland has not been resurfaced for many years and needs to be done.</p> <p><u>Action:</u> Clerk to request resurfacing works; however, this may not be successful under the current economic climate. <i>Since the meeting the Clerk has reported this to DCC ref no: 390769.</i></p>	Clerk
039/11/02	Gritting Routes	
	<p>A letter needs to be sent to DCC asking for the revised gritting route supplied in the spring to be reconsidered. <u>Action:</u> Clerk to write to DCC.</p>	Clerk
039/11/03	Rights of Way	
	<p>It had been noted that several residents from both villages would be keen to help keep the footpaths clear of overgrown vegetation. The Clerk suggested that an event was organised in the autumn for those keen to help to decide which paths should be kept clear. Possibly contact a local Ramblers group. In the long-term it may be possible to upgrade some footpaths into bridleways. The Clerk would report any defects of stiles etc to the Rights of Way team. <u>Action:</u> Clerk to suggest a date at the next meeting.</p>	Clerk
039/11/04	Kissing Gates	
	<p>The kissing gate in Breach Lane still needs to be repaired and possibly another nearby. <u>Action:</u> GH to investigate and organise repairs.</p> <p>The Clerk is concerned that the eleven kissing gates purchased by the Parish Council in 2000 are not marked on a map. Help is required to identify their locations. <u>Action:</u> GH to contact Tim Cox.</p>	GH GH

039/11/05	Parish Burial Ground: Update	
	Phase 2 has begun. The Countryside Ranger, Giles Nicholson, has been contacted regarding the creation of a wildflower meadow. Plug plants, bird boxes, bat boxes, benches and tables will be ordered circa £1540. It is hoped that children from Stour Provost school and the Nature Bugs group in Buckhorn Weston will install the bird and bat boxes (a countryside ranger will assist with installation and provide educational resources). About £2300 will remain for Phase 3: ongoing management of the area.	
039/11/06	Travellers along A30 nr Nyland	
	This item had been discussed during the Annual Parish Meeting.	
039/11/07	Mobile Post Office	
	AJ has been unable to contact anybody from the PO to ask if the service could be extended to Kington Magna. AL reported that the numbers using the service at Buckhorn Weston were low; there is a danger that the service could be lost altogether.	
039/11/08	K9 Telephone Box	
	The Kington Magna Village Hall and Club are unable to adopt the telephone box themselves as BT only offered adoption of £1 to local authorities, town and parish councils. It was RESOLVED to adopt the phone box for £1 and then transfer ownership and full responsibility for the telephone box to Kington Magna Village Hall and Club. <u>Action:</u> Clerk to write to NDDC and BT Payphones followed, in due course, by a letter to Kington Magna Village Hall and Club.	Clerk
040/11	Matters for Consideration	
040/11/01	Parish Council Newsletter	
	The Clerk asked the Parish Council to consider distributing a newsletter in the autumn to all residents introducing the members of the Parish Council, projects in hand and the responsibilities of a parish council etc. The Clerk would like help with this project. It was RESOLVED that the Clerk and NO produce a short newsletter in the autumn. Proposed: CW. Agreed: AJ. Agreed: All. <u>Action:</u> Clerk and NO to produced a newsletter for distribution in the autumn.	Clerk
040/11/02	Web Site	
	NO has put together a village web site: www.buckhornwestonvillage.com . This site is already being used for Parish Council information as well as information on village organisations. Residents of Kington Magna are welcome to use the site. <u>Action:</u> NO will investigate changing the name to include Kington Magna.	NO
041/11	Date of Next Meeting	
	The next meeting will be held on Monday 5 September at 7.30pm, Buckhorn Weston Village Hall . Future Meetings: 7 November, 9 January, 5 March. The meeting closed at 9.35pm.	
	These minutes are signed as a true and accurate account of the meeting.	
	Signed: Chairman Dated: 5 September 2011	