

BUCKHORN WESTON & KINGTON MAGNA PARISH COUNCIL

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING

Held on **MONDAY 16 MAY 2011** at **7.30pm**
in **BUCKHORN WESTON VILLAGE HALL**

		Actions
001/11	To Elect the Chairman of the Parish Council for 2010/11	
	Bob Dolan was proposed and elected as Chairman of the Parish Council for 2011/2012. Proposed: JB. Seconded: KA.	
	Present: Parish Councillors Mr Kevin Aldred (KA), Rear Admiral John Bellamy (JB), Mr Robert (Bob) Dolan (BD) (Chair), Mrs Anne Ledgerwood (AL) (Vice Chair), Mr Nigel Osborne (NO)	Action
	In attendance: District Councillor: None County Councillor: None Police: None. Internal Auditor: Mr Michael Ross Members of the Public: 18+ Parish Clerk: Mrs Clare Ratcliffe	
002/11	Apologies: Mr Rupert Dyke (RD), Mr John Havill (JH), Mr Graham Hinks (GH), Mr Anthony Jenner (AJ)	
003/11	Election of Vice Chair for 2011/12	
	Anne Ledgerwood was proposed and elected as Vice Chair of the Parish Council for 2011/12. Proposed: KA. Seconded: NO.	
004/11	Election of Responsible Financial Officer (RFO)	
	John Bellamy was proposed and elected as RFO for 2011/12.	
005/11	Election of Footpaths & Rights of Way Officer	
	Two Rights of Way Officers were proposed and elected. Nigel Osborne was proposed for Buckhorn Weston. Bob Dolan will ask Tim Cox to oversee footpaths in Kington Magna. Agreed: All.	
006/11	Election of Highways Officer	
	Only one Highways Officer was proposed to deal with highway issues for both villages. Nigel Osborne was proposed and elected. Agreed: All.	
007/11	Election of Tree Officer	
	Anne Ledgerwood was proposed and elected as Tree Officer for Buckhorn Weston. Ben Carver, a volunteer from Kington Magna, will be the Tree Officer for Kington Magna. Agreed: All.	
008/11	Election of DAPTC (Dorset Association of Town & Parish Councils) Representative at Area North Meetings	
	Two representatives were proposed and elected to attend these meetings: Bob Dolan and Anne Ledgerwood. Agreed: All.	
009/11	Co-option of Parish Councillor	
	The Election of 5 May was uncontested with 1 vacancy for Kington Magna. There was only 1 candidate at the meeting. It was proposed and RESOLVED to co-opt Mrs Christine Wynne to the Parish Council. Mrs Wynne lives near Nyland. Proposed: BD. Seconded: JB. Agreed: All.	

010/11	Minutes of the Previous Meeting (28 March 2010)	
	<p>KA asked for an amendment to be made to be minutes. Item 095/11/03: third sentence should read: <i>He also complained that the general public were not informed.</i></p> <p>The minutes were amended as per above. It was proposed and agreed that the minutes were signed as a true record of events.</p> <p>Proposed: JB. Seconded: BD. Agreed: All.</p>	
011/11	Matters Arising from the previous minutes	
	None.	
012/11	Declarations of Interest	
	None.	
013/11	District Councillor's Report	
	None. Geoffrey Miller was unable to attend due to a meeting in his own parish.	
014/11	County Councillor's Report	
	None. Cllr David Milstead has offered to help during Andrew Cattaway's absence.	
015/11	Public Session	
	Before the Public Session began the Chairman asked for comments regarding Henstridge to be kept until further on during the meeting.	
015/11/01	<p>Right of Way Issues: A resident at Kington pointed out that some of the footpaths were badly signposted and styles needed repairing. Another resident reported that the access to the Right of Way between the railway line and the former Cross's Garage at Buckhorn Weston is blocked by a vehicle. <u>Action:</u> The Clerk will contact DCC Rights of Way. Footpaths/Rights of Way issues will be put on the next agenda.</p>	Clerk
015/11/02	<p>Sandley/Tunnel Head/Quarr: Vehicles continually approach Sandley bends at speed. New skid marks appeared on the road at the weekend. Something must be done to slow down the traffic. Residents at Fourways had contacted BD regarding the size of vehicles going through the "narrows" at Quarr. A resident asked if monitoring strips could be placed across the road to determine the volume, type and speed of traffic. <u>Action:</u> Bob Dolan will seek advice from County Councillor David Milstead.</p>	BD
015/11/03	<p>Travellers at Lay-by on A30: The travellers have been on this site for over 14 months. When are they going to move on? Mrs Christine Wynne (CW) who lives near the site said she has complained to the DCC Gypsy and Traveller co-ordinator. An Enforcement Order should have been served in December but got forgotten and the process had to begin again. A new Enforcement Order was served on 18 April which gave them 14 days to move. This has now expired. This issue was raised by Councillor Graham Hinks at the last meeting. <u>Action:</u> CW to contact DCC and report to the next meeting.</p>	CW
016/11	Planning	
016/11/01	Planning Applications considered since the last meeting	
	<p>2/2011/0241/PLNG: The Old Barn, Buckhorn Weston: No objections. GRANTED.</p> <p>2/2011/0336/PLNG: Yew Tree Cottage, Kington Magna: No objections. GRANTED.</p> <p>2/2011/0396/PLNG: Field to rear of The Old Rectory: No objections. GRANTED</p>	
016/11/02	Planning Applications for consideration:	
	<p>2/2011/0436/PLNG: The Stapleton Arms: Erection of 2 no. dwellings to accommodate staff and form 4 no. parking spaces (convert existing staff flats to 4 no. guest bedrooms).</p> <p>Members of the parish council had visited the site and nearby residents had viewed the plans. The proposed staff dwellings would be slightly larger than the previous application and re-sited to the rear of the car park near the boundary hedge with</p>	

	<p>The Old Rectory. The amount of parking will be reduced as a result of this development. There were concerns that displaced parking would occur on the highway. Nearby tree roots may be damaged during construction – the tree survey submitted refers to the previous development and therefore not relevant. Councillors recommended that this application was supported provided that the concerns regarding the lack of car parking are given serious consideration and overflow parking provided as necessary. Access to the Village Green, where there is a play area, should be retained.</p>	
	<p>11/01554/COL: Land at Henstridge Airfield: Certificate of Lawfulness for the proposed use of Henstridge Airfield, for recreation, business and commercial uses, without compliance to conditions of 1 , 2, 3, 5, 6, 12 & 13 of 09/01845/S73 and only partial compliance to conditions 7, 10 & 14 of 09/01845/S73.</p> <p>The Parish Council and a few residents had received a Notification of Application very recently inviting observations on the Certificate of Lawfulness. Essentially this application will scrap the arrangements with Yeovilton, agreed flight paths will be scrapped, flying training will commence, ground testing of engines will be allowed, unlimited type and size of aircraft will be permitted to use the airfield.</p> <p>Mr Bernard de Salis spoke on behalf of several residents who oppose this application. Mr Steve Scott also spoke. Both made useful comments. There were comments that residents of Buckhorn and Sandley were not aware of this current application and would like to be made fully aware of future developments. A working party had met only a few days ago to decide how to respond to this application. BD, AJ, JB and AL are part of this working group along with the new councillor, Mrs Christine Wynne (CW).</p> <p>The working party had made a request to extend the consultation date of 25 May. A flyer had been sent to those who received a notification from SSDC urging them to object to the application (mainly Kington residents). This is a legal matter not a planning issue and objections need to be on a legal basis. A provisional “fighting fund” of £1000 was requested from the Parish Council to enlist the services of a specialist barrister with knowledge of aviation law, Mr Robert Turrell-Clark, who has given advice on previously.</p> <p>BD had received the following comments from SSDC:</p> <ul style="list-style-type: none"> • This type of application would not normally involve a council meeting. • This applicant should have used an S73 application which would involve a full consultation. • The current application will probably be thrown out and asked to be resubmitted using an S73 application. • When writing a letter of objections begin by demanding a “second legal opinion”. An officer will be unable to determine the outcome of the application if this is used and the application will have to be considered by full council. <p>The Clerk said that the group must endeavour to find out whether the Planning Authority would be fighting this application with the assistance of legal advice as it was their responsibility to do so.</p> <p>It was proposed and RESOLVED that if necessary up to £1000 would be made available from current balances to cover the cost of specialist legal advice from Mr Robert Turrell-Clark to deal with application no: 11/01554/COL, Henstridge Arifield.</p> <p>Proposed: BD. Seconded: KA. Agreed: All.</p> <p>AL was very reluctant to vote for the £1000 as Buckhorn Weston residents had not been consulted. She was also keen that help from neighbouring councils was sought and advice from South Somerset and North Dorset district councils. The decision to reserve £1000 for legal costs was not made lightly.</p>	
017/11	Former Chair's Annual Report	
	<p>In the autumn I took over the project to create a wildlife area at the Parish Burial Ground, for which a grant had been received. I would like to thank Steve Scott, Tim Cox and Anthony Jenner for their time with this project. The area is now much tidier and more welcoming. We hope to involve the wider community in creating a wildlife habitat that can be enjoyed by all.</p> <p>When it was discovered that the gritting service was going to be reduced, 12 grit bins were purchased. The Council will continue to fight for a better gritting service.</p>	

	<p>Last year the planning application for the construction of staff dwellings in the car park at The Stapleton Arms was not supported by the Parish Council, refused by district councillors and later by the Planning Inspectorate. The current application has taken into our comments made previously.</p> <p>The Parish Council has considered highway and speeding matters and where possible worked hard to find a solution.</p> <p>The War Memorial at Kington Magna has been tidied up and replanted with roses. We thank Ben Carver for all his efforts with fundraising and organising the work to be done. Ben has also taken an interest in the Burial Ground project.</p> <p>The outlying hamlets of Sandley, Nyland and Quarr have been very quiet.</p> <p>The Parish Council was invited to the official opening of Riversmeet by HRH Princess Anne in recognition of the revenue support the facility receives from this parish. The Chair and Clerk attended. It was a well organised and memorable event.</p> <p>There is a new Guide for Councillors which is available from DAPTC. Training opportunities are also available.</p> <p>Steve Scott decided not to stand for election in May and we thank Steve for his contribution to the work of the Parish Council. Steve will continue to assist the Parish Council on matters regarding the Parish Burial Ground and Henstridge Airfield.</p> <p>The new routine of bi-monthly meetings has worked well and made for greater efficiency. We also thank our Parish Clerk for all her hard work.</p> <p>My successor, Bob Dolan, has my full support and I wish him every success.</p>	
018/11	Responsible Financial Officer's Report	
018/11/01	An internal audit of the 2010/11 accounts has been completed by Michael Ross with no matters brought to the Parish Council's attention. The Parish Council approved the accounts for 2010/2011, the internal audit and the annual governance statement, which will now be sent to the External Auditor. The total financial assets of the Council at 31 March 2011 were £6957.15 of which about £2500 is the under spent portion of the grant for the Parish Burial Ground. <i>(Not reported to Council at the meeting: Michael Ross has audited the War Memorial Fund account managed by Ben Carver, which were in order).</i>	
018/11/02	Insurance	
	The Parish Council agreed to a three year agreement with Came and Company last year. This year's premium is £392.06. All the Parish Council's assets are insured.	
018/11/03	Standing Orders	
	They are still being revised. BD offered to help with this work.	BD
018/11/04	Financial Requests	
	Citizen's Advice: It was proposed and RESOLVED to grant the Citizen's Advice £50 for the financial year 2011/12. Agreed: All	
	Home Start: It was decided that this project would benefit from the donations of a coffee morning rather than a grant from the Parish Council.	
	Buckhorn Weston Royal Wedding Celebrations: A small grant request of £12.50 is expected but no formal request for monies yet.	
019/11/05	Clerk's Report	
	<p>As reported previously the Clerk is now registered as PAYE. DAPTC have organised a training session and would like Clerks to attend with a councillor. The cost of the course is £30. The RFO has been consulted and it was agreed that the Clerk and AL should attend.</p> <p>Payments have been made to Ben Carver for the War Memorial planting.</p> <p>Two enforcement issues regarding road access onto agricultural land along Moor Lane (just over the border into Somerset) have been reported to SSDC and are being dealt with.</p> <p>The Stours PC plan to have a presentation on the Localism Bill: Community and Development Order at their Annual Meeting on 24 May. If you are interested in</p>	

	attending contact The Clerk for details.	
020/11	Other Reports	
020/11/01	Highways	
	<p>Sandley and Tunnel Head: See minute 15/11/02 above.</p> <p>Damaged "Nyland" sign on the A30 has been reported to DCC by The Clerk.</p> <p>Old style finger post at the bottom of Church Hill, Buckhorn Weston was reported damaged in January. DCC say there is a large backlog of repairs for this type of sign and no date could be given for repair.</p>	
020/11/02	Gritting Routes	
	<p>The Clerk reported at the last meeting that a revised gritting route had been received. Councillors asked the Clerk to respond to DCC Winter Services saying that the route is still not satisfactory and to ask for the old route (prior to Dec 2010) to be reinstated. The item will be discussed again at the next meeting.</p>	Clerk
020/11/03	Neighbourhood Watch	
	<p>Emailed report as follows:</p> <p>The theft of a grit bin was reported from the Templecombe Road at the junction of the Wincanton Road. (<i>Clerk contacted DCC to fill empty bins. This was not possible as men are now grass cutting. They suggested storing the bins elsewhere until the autumn. Hopefully this will be organised for the bins in Buckhorn by AL/RD with the help of Mr Adlam.</i>)</p> <p>A report has been received regarding two trees being debarked (probably during the winter months) and a cherry tree hacked down in an area near to the railway line at Weston House, Buckhorn Weston.</p> <p>Concern has been shown from a local resident regarding the speed of traffic travelling along the Sandley Road, particularly at the bends near the properties at Tunnel Head. Three incidents had been noted by a resident over the last weekend with vehicles narrowly avoiding collisions and leaving numerous skid marks on the road. The resident also stated that the fence (which is the responsibility of Network Rail) and bollard (DCC Highways) along the road at Tunnel Head needed repair. (<i>Since the meeting the area has been inspected by PC Maureen Hayward.</i>)</p> <p>In Kington Magna, between 2100 hours on Sunday 15 May - 0900 hours Monday 16 May a heavy duty five metre long chain was stolen from the driveway of a property in Field Lane.</p>	AL/RD
020/11/04	Kissing Gates – Maintenance Update	
	GH was absent. Defer to next meeting.	
020/11/05	Parish Burial Ground – Maintenance Update	
	<p>The report required by CPEND – the grant-making authority – on the first year of the project was sent and recorded written comment on progress and expenditure on Stage 1 and 2.</p> <p>The Parish Burial Ground Working Party had met with the County Ranger to consider expenditure of Stage 3 of the project. A report written by AJ, circulated prior to the meeting, was approved and expenditure up to a total of £1540 agreed.</p>	
020/11/06	Travellers along A30 near Nyland	
	See minute 015/11/03 above. Christine Wynne agreed to present an update at the next meeting.	
020/11/07	Mobile Post Office	
	AJ was absent. Defer to next meeting.	
020/11/08	Better Broadband Speeds for North Dorset	
	BD had attended a meeting in Blandford organised by DT11. Unfortunately it does not look likely that there will be faster broadband speeds in this area for sometime.	

021/11	Matters for Consideration	
021/11/01	Parish Council Newsletter	
	The Parish Clerk suggested that the Parish Council circulate its own newsletter either once or twice a year. This item will be put on the next agenda for further discussion.	
021/11/02	Web Site	
	NO has set up a web site for Buckhorn Weston – www.buckhornwestonvillage.com . He was asked if this could include Kington Magna. Part of this site will be for Parish Council documents. Parish Clerk will forward documents to NO for uploading. Please look at the site. (<i>For information the web site for the village hall is: www.buckhornwestonvillagehall.com.</i>)	
021/11/03	Heart Defibrillator machine for Parish use	
	AL will report on this at the next meeting.	
022/11	Date of Next Meeting	
	The next meeting will be held on Monday 27 June 2011 at 7.30pm, Kington Magna Village Hall. Please note: The Annual Parish Meeting for Kington Magna will take place prior to the Parish Council meeting at 7.30pm. The Annual Parish Meeting for Buckhorn Weston is being held on Monday 23 May 2011.	
	These minutes are signed as a true and accurate account of the meeting. Signed:Bob Dolan..... Chairman Dated: 27 June 2011	