



# Buckhorn Weston and Kington Magna Parish Council

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Responsible Financial Officer and Parish Clerk: Mrs Sandra Mackintosh

## FULL PARISH COUNCIL MEETING MINUTES

Held on Monday 13<sup>th</sup> May 2019 at 7.30pm in Kington Magna Village Hall

Item	Parish Councillors Present:  Roger Gosney (RG) Chairman, Nigel Osborne (NO) Vice-Chairman, Kevin Aldred (KA), Tim Wilton (TW), Ms Philippa Chapman (PC), Matthew Hoskins (MH), Mrs Linda Munster (LM), Simon Stranger (SS), Fred Shotter (FS) <b>Dorset Councillors Present:</b> 2 <b>Members of the public:</b> There were 15 members of the public present <b>Members of the press:</b> There were no members of the press present <b>In attendance:</b> Parish Clerk: Sandra Mackintosh (SM)	Action
	<b>Presentation:</b> Mr Roger Bell from Dorset Council Highways advised that a speed appraisal in both villages has commenced for a period of one month. DC will be monitoring speed, weight and times of vehicles before calculating the results and reporting back at the Parish Council meeting in July. Speed reductions are looking to be applied on a zone basis so that the speed restriction covers all roads within that zone. A score of 100 points is required in both villages to qualify and be added to the waiting list which is the first stage of the process.	
	<b>Public Session:</b> Members of the public raised the following: <ul style="list-style-type: none"><li>Update on Cross' Garage planning - The appeal was refused and Hopkins are now looking to resubmit an application to include two commercial units with residential accommodation.</li><li>Update on land by railway line in Buckhorn Weston - The enforcement officer has met with the owners and agreed a deadline of the end of May for the area to be tidied.</li></ul>	
1/19	<b>Election of the Chairman of the Parish Council:</b> NO advised that traditionally the Parish Council swaps the role of Chairman between Buckhorn Weston and Kington Magna members every two years. MH nominated RG as Chairman. KA seconded, all in favour. There were no other nominations. RG duly signed the declaration of acceptance and thanked NO for his excellent tenure.	
2/19	<b>Election of the Vice Chairman of the Parish Council:</b> RG nominated NO as Vice Chairman. MH seconded, all in favour. There were no other nominations. NO duly signed the declaration of acceptance.	
3/19	<b>Apologies:</b> Martin Hibbert, Pat Read	
4/19	<b>To approve the minutes of the Full Parish Council meeting held on 4<sup>th</sup> March 2019:</b> Cllr Aldred proposed that "the minutes of the Full Parish Council meeting held on the 4 <sup>th</sup> March 2019 should be approved as a correct record of the meeting." Cllr Osborne seconded, the vote was unanimous. <b>Resolved.</b> The Chairman duly signed the minutes.	
5/19	<b>Matters Arising from the previous minutes:</b> None	
6/19	<b>Declarations of interest:</b> <i>Members are required to comply with the requirements of the Localism Act 2011, section 27 disclosable pecuniary interests:</i> None	
7/19	<b>Dorset Councillor's report:</b> Cllr Walsh and Cllr Ridout attended the meeting to introduce themselves as newly elected Dorset councillors. Cllr Walsh has been appointed to cabinet on the new unitary council for planning covering a larger area and Cllr Ridout will be on the northern	

	Dorset area planning committee, minerals and waste panel and continue with the Gillingham and Shaftesbury transport committee.	
8/19	<b>Police report:</b> PCSO Biggs did not attend. No report submitted	
9/19	<b>Chairman's report:</b> RG welcomed Linda and Fred as newly elected members of the Parish Council and expressed his appreciation to Eunice, Valerie and Philip who are no longer members but have all contributed to the workings of the Parish Council.	
10/19	<p><b>Financial Reports:</b></p> <p><b>Responsible Financial Officer's report:</b> The RFO's report and accounts were circulated prior to the meeting, copies are available on request from the clerk. Thanks have been received from KM PCC for the annual churchyard maintenance grant, BWVCT for the annual village green maintenance grant and reimbursement for replacement adult defibrillator pads and BW PCC for the annual churchyard maintenance grant and capital project grant towards the church clock/bell restoration.</p>	
10/19.1	<p><b>To receive and approve the accounts and payments for the period of 1<sup>st</sup> March to 30<sup>th</sup> April 2019 including salaries and associated accounts:</b> Cllr Aldred proposed to "approve the accounts and payments for the period of 1<sup>st</sup> March to 30<sup>th</sup> April 2019 including salaries and associated accounts." Cllr Osborne seconded, the vote was unanimous. <b>Resolved.</b></p> <p><b>Bank Reconciliation:</b> The current account balance is £6193.38. The NS&amp;I account balance is £4932.50. Payments received to date are £0.00. Total payments out so far this financial year are £1425.89.</p>	
10/19.2	<b>To receive the Internal Auditor's report for the financial year 2018/2019:</b> The internal audit was completed with procedures and finances considered to be in good order and no matters requiring the attention of the parish council.	
10/19.3	<b>To receive and approve the Annual Governance Statement for the financial year 2018/2019:</b> The annual governance statement was circulated prior to the meeting. Cllr Aldred proposed to 'approve the Annual Governance Statement for the financial year 2018/2019'. Cllr Ms Chapman seconded, the vote was unanimous. <b>Resolved.</b>	
10/19.4	<b>To receive and approve the Accounting Statements for the financial year ended March 31<sup>st</sup> 2019:</b> The accounting statement for the financial year was circulated prior to the meeting. Cllr Aldred proposed to 'approve the Accounting Statement for the financial year ended 31 <sup>st</sup> March 2019'. Cllr Osborne seconded, the vote was unanimous. <b>Resolved.</b>	
10/19.5	<b>To certify the authority as exempt from a limited assurance review:</b> As neither the gross income or gross expenditure exceeded £25,000 in the financial year ended 31 <sup>st</sup> March 2019, Cllr Osborne proposed 'that the Parish Council certify itself as exempt from a limited assurance review'. Cllr Hoskins seconded, the vote was unanimous. <b>Resolved.</b>	
10/19.6	<b>Update on possible savings accounts:</b> Having researched alternatives, the best on the market is a 90 day account with Hampshire Trust Bank at 1.4% gross fixed with a minimum deposit requirement of £5,000.00. Several providers do not accept Parish Council funds. Other higher interest rate products were limited to individual accounts. It was considered not worthwhile switching the accounts at this time.	
11/19	<b>Clerk's Report:</b> The clerk's report was circulated prior to the meeting, a copy is available on request from the clerk. The insurance due for renewal will be the final year of the three year long term agreement entered into on June 1 <sup>st</sup> 2017. Premium £388.04.	
12/19	<b>Planning:</b>	
12/19.1	<p><b>To receive decision notices from North Dorset District Council:</b></p> <ul style="list-style-type: none"> <li>Weston House, Weston Street, Buckhorn Weston. Conversion of existing coach house, stables and outbuildings to ancillary accommodation and carry out associated internal and external works = approve (ref: 2/2018/1815/HOUSE &amp; 2/2018/1816/LBC)</li> <li>Horse Shoe Cottage, Chapel Hill, Kington Magna. Erect 1 no. single storey extension to garage/workshop = approved (ref: 2/2019/0019/HOUSE)</li> </ul>	
12/19.2	<b>To consider application 2/2019/0399/HOUSE - Spindleberry, Green Lane, Kington Magna, SPP8 5EQ, (erect single storey extension, form new vehicular access, modify existing access and retain as pedestrian access (demolish shed):</b> The proposal was considered to be sympathetic to the building and area and, being in a conservation area, respectful of the rules that apply. Cllr Osborne	

	proposed 'the Parish Council support the application on the basis noted above'. Cllr Aldred seconded, the vote was unanimous. <b>Resolved.</b> <b>Action: Submit comments to Dorset Council</b> <b>To consider application 2/2019/0504/OUT – Blossom Cottage, Common Lane, Kington Magna, SP8 5EU (develop land by the erection of 1 no. dwelling, form vehicular access. Outline application to determine access):</b> The councillors were satisfied that the access as it is, being of good width and visible, is not a hazard to the highway. Cllr Osborne proposed 'the Parish Council support the application on the basis noted above'. Cllr Aldred seconded, the vote was unanimous. <b>Resolved.</b> <b>Action: Submit comments to Dorset Council</b> <b>To consider submitting comments regarding application 2/2019/0470/FUL - Land At E 378449 N 121922 Higher Farm, Fifehead Hill, Fifehead Magdalen. Construct solar farm and associated development, including perimeter fencing, CCTV cameras and landscaping. (Deadline for comments 17<sup>th</sup> May):</b> Concerns regarding the size of the solar farm were raised and all councillors considered the proposal to be an eyesore, being highly visible whether driving or walking past and particularly from surrounding hills. Concerns were also raised regarding access to the site during the construction period with large vehicles turning from the A30 crossroads towards Fifehead Magdalen being hazardous. The lanes to Fifehead Magdalen are also marked as unsuitable for large vehicles. All residents were encouraged to submit objections to Dorset Council. Cllr Hoskins proposed the 'Parish Council submit a comment to Dorset Council to encompass the shared concerns raised by bodies and individuals in the area". Cllr Shotter seconded, the vote was unanimous. <b>Resolved.</b> <b>Action: Submit points to be raised to NO. Produce text for submission to DC.</b> <b>Consider requirement for a neighbourhood plan and planning policy:</b> The pros and cons of a neighbourhood plan were discussed. To accomplish a plan will take about five years with a lot of work from councillors and contributions from residents. There will be costs involved, although grants are available, and Dorset Council will need to approve the plan. Offers of assistance were made by NO, MH and a resident. <b>Action: To research the merits of a neighbourhood plan and report back at the next meeting.</b> <b>Consider structure for a 'planning officer' within the Parish Council:</b> A planning officer within the council was considered to be advantageous. KA offered to fill this role.	Clerk
12/19.4	<b>12/19.5</b> <b>12/19.6</b>	<b>All/NO</b> <b>KA</b>
13/19	<b>Other Reports:</b> <b>Highways – including findings of speed limit appraisal from Roger Bell:</b> (see above for speed appraisal presentation). RG advised the council of the following: <ul style="list-style-type: none"><li>• The vegetation at A30 crossroads has been cut back and treated to reduce further growth.</li><li>• Fingerposts at the top of Church Hill in Kington Magna have been refurbished.</li><li>• Work scheduled includes the clearance of the drainage outfall at Stour Hill crossroads, filling of pot holes on the passing bay at Church Hill in Kington Magna and hardening of the verge with recycled road stone at the pull in at the post box opposite Two Ways Cottage in Kington Magna.</li></ul>	
13/19.1	Dorset Council have laid cables in both villages to capture data for the speed restriction appraisal. <b>Public Footpaths:</b> Paths near Barton Hill are blocked by a ditch and fencing and a stile has been removed on the path from Weston Hill to Tunnel Head. Dorset Council are aware and taking action. The fencing across the footpath at Tanners Yard has now been resolved and two stiles between Nyland and Kington Magna on the White Hart Link route will be replaced with gates thanks to permission having been granted by the landowner. The last section of the White Hart Link route will be completed this year. Monthly walks continue with May's being from Stourpaine to Blandford and June's from Kington Magna to Nyland. Walking for health is doing well in Gillingham and Shaftesbury and anyone who enjoys short social walks can participate. Regular clearance continues, particularly the Millennium Walk. Any problems elsewhere should be reported to Martin direct or via the clerk.	
14/19	<b>Nyland:</b> FS introduced himself to the council and reported the following:	

	<ul style="list-style-type: none"> <li>Lighting at BCA has been adjusted with a more downward angle and adjustments have also been made to the hours they are in use. The planning application currently with SSDC is undecided to date.</li> <li>Missed garden waste collections have now been resolved after discussions with Dorset Waste Partnership.</li> <li>Vegetation on the A30 grass verge near the Nyland turning have been cut back.</li> </ul>	
15/19 15/19.1	<p><b>Kington Magna:</b></p> <p><b>Play Area - update:</b> £45.00 was raised at a recent coffee morning arranged by Alma and donated to KMPA. ROSPA will make their annual inspection of the facility soon; no issues are anticipated. Monthly inspections are carried out by the Parish Council and recorded. Some actions can be dealt with in-house whilst others need to be raised at meetings of the Parish Council. SS has agreed to take over the monthly inspections.</p>	
15/19.2	<p><b>Horse Trough – update:</b> Roger Bell from Dorset Council Highways and RG will carry out tests and monitor the tank/horse trough to try and establish the cause of the blockage and a request will be submitted to the landowners for access. Any work which follows the testing period will be carried out from the highway. RG acknowledged the amount of support the Parish Council receives from Roger Bell in all local highway matters.</p> <p><b>Action:</b> <i>Write to the landowners requesting access for testing of the tank.</i></p>	<i>Clerk</i>
16/19	<p><b>Brains Farm update:</b> The farmer was unable to provide an update however Daniel von Scheven confirmed that investment negotiations remain ongoing. It was suggested that Cllr Walsh and Cllr Ridout be made aware of the situation and confirm if Steve Savage is still the correct contact at Dorset Council when the planning condition is submitted for their consent regarding haulage routes.</p> <p><b>Action:</b> <i>Advise Cllrs Walsh and Ridout of Brains Farm planning condition and confirm the correct contact at Dorset Council</i></p>	<i>NO</i>
17/19	<p><b>Excessive light pollution from Henstridge update:</b> At the most recent Henstridge Airfield Committee meeting, the planning officer responsible for the airfield and lighting applications was left in no doubt about the amount of light pollution emanating from the airfield area. FS will provide technical information to NO who will produce text to submit to SSDC planning. Further information will be provided, via the clerk, from a resident.</p> <p><b>Action:</b> <i>Submit comments to SSDC</i></p>	<i>NO</i>
18/19	<p><b>Car parking on Weston Street in Buckhorn Weston:</b> It is not illegal, outside of London, to park cars on pavements and Dorset Council Highways confirmed they are unable to help in this matter. Following Gillingham's lead, all councillors have a copy of the polite notice which, if used, must be reported to the PCSO. A resident offered to approach the owners of the parked cars make them aware of the hazard caused by narrowing the pavement. Property owners should also be encouraged to keep hedges which overhang pavements trimmed back. The Parish Council expressed their gratitude to residents willing to approach the car owners.</p>	
19/19	<p><b>Items for next agenda:</b></p> <p>Neighbourhood plan report Solar farm update Update on land alongside railway line Proposed composting toilet in cemetery Maintenance of path behind Kington Magna Village Hall Kington Magna defibrillator pad funding</p>	
20/19	<p><b>Matters Pertinent:</b> None</p>	
21/19	<p><b>Date of next Meeting:</b> Full Council Meeting – Monday 1<sup>st</sup> July 2019, 7.30pm at Buckhorn Weston Village Hall</p>	
	<p>Meeting closed at 21.30pm</p> <p><b>Signed</b> .....Chairman <b>Date</b> .....</p>	

## Appendices

- A. Accounts and payments for the period of 1<sup>st</sup> March to 30<sup>th</sup> April 2019
- B. Bank reconciliation 30<sup>th</sup> April 2019
- C. RFO & Clerk's report
- D. Highways report
- E. ROWLO report
- F. Nyland report

Copies of the appendices can be obtained from the Parish Clerk.

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