



# Buckhorn Weston and Kington Magna Parish Council

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Responsible Financial Officer and Parish Clerk: Mrs Sandra Mackintosh

## FULL PARISH COUNCIL MEETING MINUTES

Held on Monday 2<sup>nd</sup> November 2020 at 7.30pm in Buckhorn Weston Village Hall

Item	Parish Councillors Present: Roger Gosney (Chairman (RG), Nigel Osborne (Vice-Chairman (NO), Kevin Aldred (KA), Tim Wilton (TW), Ms Phillipa Chapman(PC), Fred Shotter (FS), Dorset Councillors Present: 1 Members of the public: There were 8 member of the public present Members of the press: There were no members of the press present In attendance: Parish Clerk: Sandra Mackintosh (SM), Rowlo: Martin Hibbert (MHT)	Action
	<b>Public Session:</b> The following was raised: <ul style="list-style-type: none"><li>Excessive HGV use along the Sandley Road through to Quarr and beyond with drivers creating blockages whilst ignoring the signs in place saying they are 'advisory' only. A traffic order was requested by the residents.</li><li>Speeding traffic along the same road with a particular safety issue being the 'S' bend at tunnel head.</li></ul> RG confirmed Highways at Dorset Council (DC) have been notified. DC would consider speed restrictions from Hartmoor Hill to the county border however a separate application would be required as it cannot be piggy backed onto the existing installations in Buckhorn Weston and Kington Magna. Hartmoor Hill to the A30 will not be considered as the road is fairly straight, virtually impossible to control and the police would not consent. Beyond the county border to the north, residents were advised to consult with Cucklington/Somerset Council. Further discussion on this matter is under item 43/20.2.	
34/20	<b>Apologies:</b> Linda Munster, Simon Stranger, Matthew Hoskins	
35/20	<b>To approve the minutes of the last Full Parish Council meeting held on 7<sup>th</sup> September 2020:</b> Cllr Aldred proposed that "the minutes of the Full Parish Council meeting held on the 7 <sup>th</sup> September 2020 should be approved as a correct record of the meeting." Cllr Wilton seconded, the vote was unanimous. <b>Resolved.</b> The Chairman duly signed the minutes.	
36/20	<b>Matters Arising from the previous minutes:</b> None	
37/20	<b>Declarations of interest:</b> <i>Members are required to comply with the requirements of the Localism Act 2011, section 27 disclosable pecuniary interests:</i> None	
38/20	<b>Dorset Councillor's report:</b> <b>Clr Ridout:</b> Cllr Ridout reminded members that the climate change consultation closes on 6 <sup>th</sup> December. The latest figures for Covid were 111 in the DC area. Phase one of the installation of 44 electric charging points will begin in the New Year. Carpark charges are increasing with times being extended although consideration is being given to a council wide shoppers permit to support local businesses, the consultation for which concludes on 6 <sup>th</sup> December. A copy of the report is available on request from the clerk. Cllrs Walsh and Pothecary sent their apologies as they were unable to attend the meeting.	
39/20	<b>Police report:</b> PCSO Mullens apologised for being unable to attend, having been off work for some weeks and unable to access the work system to produce a report. He hopes to submit a report in time for the next meeting.	
40/20	<b>Chairman's report:</b> The installation of speed limits has been delayed until November due to staff illness at DC and also to Parish Council (PC) comments regarding the location of some	

	<p>signs and the reduction of the number of repeater signs. DC will issue revised plans. The PC has responded to the Government's white paper apropos changes to the planning system and have followed up the response with the CPRE and DC. An assessment of the Kington Magna Play Area has taken place and also the Neighbourhood Plan, both of which are agenda items later. General highways issues have been followed up as well as identification of finger post work. Kington Magna still has a councillor vacancy.</p> <p><b>Action: Advertise councillor vacancy in Hear Here.</b></p> <p><b>Action: Place another councillor vacancy poster on the notice board.</b></p>	<b>RG Clerk</b>
41/20	<p><b>Clerk &amp; Responsible Financial Officer's report:</b> The report, accounting statement and bank reconciliation were circulated prior to the meeting, copies are available on request from the clerk. The website statement has been produced and was published on the website prior to the deadline on 21<sup>st</sup> September.</p> <p><b>Bank Reconciliation:</b> The current account balance is £12418.14. The NS&amp;I account balance is £4971.96. Payments received to date are £9669.00. Total payments out so far this financial year are £4994.54.</p> <p>A donation to the Kington Magna Play Area fund of £250.00 was received from Kington Magna Village Hall. RG will formally thank them in writing on behalf of the PC.</p>	
41/20.1	<p><b>To receive and approve the accounts and payments for the period of 1<sup>st</sup> September to 31<sup>st</sup> October 2020 including salaries and associated accounts:</b> Cllr Aldred proposed to "approve the accounts and payments for the period of 1<sup>st</sup> September to 31<sup>st</sup> October 2020 including salaries and associated accounts." Cllr Osborne seconded, the vote was unanimous. <b>Resolved.</b></p>	
41/20.2	<p><b>To consider precept/budget proposal and possible additional funding requirements eg. Neighbourhood Plan and KMPA:</b> The budget and precept proposal for financial year 2021/22 was circulated prior to the meeting. No increases for the Neighbourhood Plan and KMPA were considered necessary. Members were requested to consider the proposal in readiness for the formal vote at January's meeting.</p>	
41/20.3	<p><b>To consider looking at alternative savings account for reserves:</b> Notification was received of the NS&amp;I's interest rate being reduced to 0.01%. Alternative options were circulated to the PC prior to the meeting. Considering the limited banks/societies available for PC funds, the options ranged from an easy access account at 0.10% variable, a 35 day notice account at 0.20% variable and a 95 day notice account at 0.20% variable. Cllr Aldred proposed to "switch the savings account to the Nationwide 35 day notice account with a variable rate of 0.20%." Cllr Shotter seconded, the vote was unanimous. <b>Resolved.</b></p> <p><b>Action: To close NS&amp;I account and open Nationwide account.</b></p>	<b>Clerk</b>
41/20.4	<p><b>To consider clerk's salary increase from £11.00ph to £11.30ph in accord with SCP11 from 1<sup>st</sup> April 2020:</b> Cllr Gosney proposed to "increase the clerk's salary in line with the SCP11 rate of £11.30, backdated to April 1<sup>st</sup> 2020". Cllr Aldred seconded, the vote was unanimous. <b>Resolved.</b> The clerk thanked the PC.</p> <p><b>Action: Amend payroll records.</b></p>	<b>Clerk</b>
42/20	<p><b>Planning:</b></p>	
42/20.1	<p>To approve and adopt the minutes of the planning meeting held on 11<sup>th</sup> August 2020: Cllr Osborne proposed "the minutes of the planning meeting held on the 11<sup>th</sup> August 2020 be approved as a correct record of the meeting". Cllr Ms Chapman seconded, the vote was unanimous. <b>Resolved.</b> The Chairman duly signed the minutes.</p>	
42/20.2	<p><b>To receive decision notices from Dorset Council:</b></p> <ul style="list-style-type: none"> <li>• Land west of Symphony Farm to Quarr Cross – Lane Quarr, Erection of extension to existing livestock building = granted (ref: 2/2020/0779 FUL)</li> <li>• Sundial House, Weston Street, Buckhorn Weston, Erect tree house = granted (ref: 2/2020/0824/HOUSE)</li> </ul>	
42/20.3	<p><b>To consider application 2/2020/1252/VARIA, Hill Farm Church Hill Buckhorn Weston Dorset SP8 5HT, Variation of condition No 3 of planning application 2/2001/0319, date of decision 30/05/2001 to allow the accommodation hereby approved to be used for purposes incidental to the enjoyment of the principal dwelling known as Hill Farm or as holiday accommodation. The accommodation shall not be used by the occupant as their main</b></p>	

	<p><b>dwelling and a register of occupants shall be kept by the owners of the property for inspection, as necessary, by the Local Planning Authority subject to reasonable notice:</b> The applicant stated the property has been used for storage for the last 5 years but having become very involved with a charity looking after servicemen who need a break, the intention is to alter its use for this purpose, limiting the occupancy to individuals and couples who would be sent there by their units. Cllr Aldred "proposed the Parish Council support this application". Cllr Osborne seconded, the vote was unanimous. <b>Resolved.</b></p> <p><b>Action: Submit comments to Dorset Council Planning.</b></p> <p><b>Provide costings and further information in consideration of a Neighbourhood Plan:</b> It is anticipated the cost of producing a plan will run from £5,000 to £10,000 but that grants are available up to £10,000 on the condition that the money is used within 12 months or by the end of the financial year. Key points raised were:</p> <ul style="list-style-type: none"> <li>• The involvement required and implications.</li> <li>• A single or two separate plans - possibly a single plan would be more appropriate.</li> <li>• Implementation of a steering committee and volunteers – KA is happy to co-ordinate this and it was thought that there are several people in the PC and villages who would be keen to participate.</li> <li>• Identification of land in both villages and the need to establish the boundary lines by possibly looking pre 2011 before countryside washover.</li> <li>• Agreement of residents.</li> </ul> <p>Concerns raised were:</p> <ul style="list-style-type: none"> <li>• Timing of a grant application to make best use of the money.</li> <li>• Would a neighbourhood plan, once produced, be outdated as the local plan was when regulations changed?</li> <li>• What will the villagers get out of it?</li> <li>• What will the Government do regarding the white paper?</li> </ul> <p>It was agreed that an interim task, without incurring costs, is to re-evaluate the local plan and see what could be taken from that, identify land sites and establish the boundaries, consider the practicality of producing a plan taking into account consultation with landowners and presentation to the public and to take advice from DC planning officers, bearing in mind DC's new Local Plan will have changes and is subject to further change depending on the Government's white paper. A decision on a Neighbourhood Plan will be deferred until next spring when a more focussed decision can be made.</p> <p><b>Action: To produce a report to submit to the council at either January or March's meeting.</b></p> <p><b>Action: To highlight points worth keeping from the current BW KM local plan.</b></p>	<i>Clerk</i>
43/20 43.20.1	<p><b>Other reports:</b></p> <p><b>Highways (RG):</b></p> <ul style="list-style-type: none"> <li>• Side drain and longitudinal ditches in Back Lane KM have been cleared of vegetation and mud.</li> <li>• DC Highways have reminded Dorset Waste Partnership to clear the roads of detritus, as per their contract, and highways have again been requested to co-ordinate the gulley clearing with the road cleaning in the area of Church Hill BW and for the works to take place as soon as possible.</li> <li>• Permanent advance skid warning signs to be installed on the 'S' bend of Harpitts Lane.</li> <li>• Installation of speed restrictions have been delayed as above, agenda item 40/20.</li> <li>• Road gullies at Church Hill, KM, have been marked for rodding and jetting of the surface water drain to stop the overflow.</li> </ul>	
43.20.2	<p><b>Consider request for additional speed restrictions in Quarr:</b> As per the public session above, DC would consider doing an assessment from Hartmoor Hill, through Quarr and to the Somerset boundary. The same scoring process, as previously undertaken for Buckhorn Weston and Kington Magna, would be carried out and, dependant on the result, may be put forward through DC for consideration of speed restriction implementation. As the football club encourages parked cars on the road leading into Sandley, it was considered that the</p>	<i>KA Councillors</i>

	assessment area could be extended to start from Bowden instead of Hartmoor Hill. Another possibility is the installation of a flashing sign at the 'S' bend in Sandley. Cllr Gosney "proposed the Parish Council submit an application for a speed restriction application starting from Bowden through Sandley, Quarr and to the county border with Somerset". Cllr Osborne seconded, the vote was unanimous. <b>Resolved.</b>  <b>Action: Submit an application to request an assessment for speed restrictions as proposed and investigate the possibility of a flashing sign at the 'S' bend in Sandley.</b>	
43/20.3	<b>Consider quote for repair of reported damaged fingerpost signs:</b> A quote of £450.00 was received to replace 2 new oak boards and provide and fix 72 new alloy letters at Quarr Crossroads, replace plastic missing letters to the sign at the top of Hartmoor Hill, painting the brackets and post in situ and to remove and repaint all letters, replacing the 'N' onto a new oak board on Weston Street. The work would be scheduled to take place in the New Year if agreed. Cllr Gosney "proposed the Parish Council proceed with the repairs to the finger posts using available funds from the village husbandry budget as per the quote received". Cllr Aldred seconded, the vote was unanimous. <b>Resolved.</b>  <b>Action: Instruct contractor to proceed with work.</b>	RG
43/20.4	<b>Public Footpaths (MHT):</b> There are no new major issues, only minor issues with some stiles and winter growth. With regards to the bollards at Pill Meadow in KM, one central stump has been removed and MHT is satisfied with the result. Volunteer work is continuing, following restrictions, and will be subject to review. MHT intends to re-launch the 'adopt a path' scheme but will wait until the New Year. Local health and ramblers walks have been suspended. Thanks were expressed to MHT for his continuing hard work.	Clerk
44/20	<b>Nyland (FS):</b> Nothing to report in Nyland. The travellers remain at Five Bridges although there is very little happening there. It was noted that the car storage site in the Henstridge airfield area has lowered and improved its industrial lighting but other plants have not. Considering South Somerset's commitment to take action with this issue, it was thought a follow up should be made.  <b>Action: Chase up South Somerset County Council for an update.</b>	FS
45/20 45/20.1	<b>Kington Magna update:</b> Nothing to report.  <b>Consider quotes for replacement surfacing and/or new equipment quote and agree Kington Magna Play Area action plan:</b> RG, MH and SS had an informal meeting on site and considered that the existing equipment should be retained. In the meantime, another article will be included in Hear Here, following on from the last, explaining what the PC are considering and asking residents for their views and suggestions for fund raising. A popular choice in other play areas is the tower jungle clubhouse and bridge which, if installed, could be located adjacent to the existing equipment. The cost to upgrade is estimated at approximately £9,500. RG has registered for a grant from the Dorset Leisure Development Fund to raise the maximum 20% of the total project cost on offer. It was considered that progress will not be made before next spring during which time it is hoped the funds can be raised. In the meantime the intention is to continue maintaining the existing play equipment.  <b>Action: Submit an application for grant funding.</b>	RG
46/20	<b>Update on enforcements:</b> <b>(i)Land next to railway line in Buckhorn Weston ENF/2011/0101:</b> No further update has been received from DC Enforcement since their decision that unlawful recreational use of caravans has occurred on the site and the landowner being written to. The PC has lodged a complaint with the Environment Agency who have acknowledged receipt and have passed the matter over to a local officer for assessment. <b>(ii)Goat farm at Shutes Lane ENF/2019/0185:</b> DC Enforcement have advised there is a planning appeal on this site for a permanent dwelling and are awaiting the outcome, that they have up to ten years to enforce any breach and, as there is no harm to residents, the urgency to enforce is low. DC also advised if the appeal is successful, they will discuss with the owner a timescale for removal of the mobile home, bearing in mind there are permitted rights which would allow for the retention of the mobile home whilst the dwelling is constructed. If the	

	appeal is unsuccessful, DC will request the mobile unit is removed voluntarily and if not, take formal action.	
47/20	<b>Items for next agenda:</b> Lack of KM Parish Councillor Format for Annual Parish Meetings 2021 Neighbourhood plan report (KA) - or in March Agreement of budget and precept proposal for 2021-22.	
48/20	<b>Matters Pertinent:</b> None	
49/20	<b>Date of next Meeting:</b> 7.30pm Monday 4 <sup>th</sup> January at Kington Magna Village Hall	
	Meeting closed at 21.34pm	
	<b>Signed</b> .....Chairman	<b>Date</b> .....

## Appendices

- A. RFO & Clerk's report
- B. Accounts and payments for the period 1<sup>st</sup> September to 31<sup>st</sup> October 2020
- C. Bank reconciliations
- D. Proposed budget and precept request for 2021/22.

Copies of enclosures can be obtained on request from the Parish Clerk