



Buckhorn Weston and Kington Magna Parish Council

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Responsible Financial Officer and Parish Clerk: Mrs Sandra Mackintosh

EXTRAORDINARY PARISH COUNCIL MEETING MINUTES

Held on Monday 12th April 2021 at 7.30pm by Zoom virtual meeting

Item	Parish Councillors Present: Roger Gosney (Chairman (RG), Tim Wilton (TW), Ms Philippa Chapman(PC), Fred Shotter (FS), Mrs Linda Munster (LM), Kevin Aldred (KA) Dorset Councillors Present: 0 Members of the public: There was 0 member of the public present Members of the press: There were no members of the press present In attendance: Parish Clerk: Sandra Mackintosh (SM)	Action
	Public Session: No issues were raised.	
83/20	Apologies: Matthew Hoskin, Simon Stranger	
84/20	To approve and adopt the minutes of the last Full Council meeting held on 1st March 2021: Cllr Ms Chapman proposed that “the minutes of the Full Parish Council meeting held on the 1 st March 2021 should be approved as a correct record of the meeting.” Cllr Shotter seconded, the vote was unanimous. Resolved. The Chairman duly signed the minutes.	
85/20	Declarations of interest: <i>Members are required to comply with the requirements of the Localism Act 2011, section 27 disclosable pecuniary interests:</i> None	
86/20	To discuss the pros and cons of a neighbourhood plan (as per the reports previously circulated) and agree on whether to proceed. If yes, to formulate an action plan moving forward: Referring to the Neighbourhood Plan’s roadmap document, the salient points to include in a neighbourhood plan are: 1. It must be in conformity with the local plan 2. It must be sustainable development 3. It should not promote less development than that shown in the local plan 4. It can specify how development should be designed 5. The plan’s time frame can be 5, 10, 15 or 20 years 6. There has to be community engagement 7. There has to be an independent examination to ensure the legal requirements are met 8. There has to be substantial public consultation and from those voting, support is required from more than 50% for the neighbourhood plan to move forward. 9. If the vote is successful, the plan will become part of the statutory development plan for the future. Whilst considering the previous parish plan was excellent in its content, and there are some parts that would be useful to repeat, it was thought that a neighbourhood plan should be more simplistic with the emphasis being on planning and building. The consensus was that a neighbourhood plan would benefit the parish as it can identify areas where development can and cannot take place, specify the type of planning permissible, stipulate boundaries and give the Parish more control over future planning decisions. It was noted that a large commitment would be required from a steering group made up from community volunteers from each village, some council members and a consultant, being available through grant aid. Cllr Gosney proposed “the Parish Council proceed with the preparation of a neighbourhood plan	

	<p>for the whole parish subject to the support and participation of the two communities.” Cllr Mrs Munster seconded, the vote was unanimous. Resolved.</p> <p>Moving forward, a meeting with the community was considered to be the next step to present the facts; discussing the advantages and disadvantages of a neighbourhood plan versus the advantages and disadvantages of not having a plan, to monitor what support there is from the community and to call for volunteers. Someone outside the community, possibly Cllr Walsh, Cllr Ridout or a planning consultant would be useful to lead the meeting and answer any questions. Widespread advertising of the meeting would be required to generate community interest. As the meeting could attract a large number of residents, the date of the meeting should not take place before June 21st due to current covid restrictions. An item regarding the neighbourhood plan will be added for the next meeting’s agenda.</p> <p>Action: Contact Cllr Walsh and Cllr Ridout regarding attendance to a meeting.</p> <p>Action: Prepare fliers.</p>	KA LM
87/20	<p>To agree the date and format for the Annual Parish Council Meeting in May and agree the date and format for the Kington Magna Annual Parish Meeting: The temporary law enabling virtual meetings to take place during the pandemic ceases on the 7th May and having taken the advice of the DAPTC, two possible options are available for the Annual Parish Council Meeting (which must be held during the month of May). Option one is to hold the meeting virtually between the 1st and 7th May. Option two is to push the date of the meeting back to the end of the month and have a face to face meeting in a covid secure venue with a risk assessment made, face masks worn and ventilation and social distancing in place. Kington Magna village hall, where May’s meeting usually occurs, have provisionally booked Monday 24th which will be after step 3 of easing set to take place from May 17th. As large numbers turning up at the Annual Parish Council Meeting is unlikely, the risk was considered to be low and Cllr Gosney proposed that “the Parish Council hold the Annual Parish Meeting face to face in Kington Magna village hall on the 24th May with the required risk assessment and covid secure measures in place”. Cllr Shotter seconded, the vote was unanimous. Resolved. Special provisions will be made to enable Cllr Munster, who has been shielding, to attend. Councillors should begin to consider their nominations for Chair and Vice Chair as both elections will take place at the meeting.</p> <p>Action: Confirm booking date of the 24th May with Kington Magna Village Hall</p> <p>The advice from DAPTC was that the Kington Magna annual parish meeting could be postponed to a later date as, although it should be held between March and June, delaying it will have no consequence. The councillors considered it prudent to defer the meeting until after June 21st when restrictions will hopefully be lifted. The date to be agreed later.</p>	Clerk
	<p>Meeting closed at 20.30pm</p> <p>Signed.....Chairman Date</p>	