



Buckhorn Weston and Kington Magna Parish Council

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Responsible Financial Officer and Parish Clerk: Mrs Sandra Mackintosh

NOTICE OF FULL PARISH COUNCIL MEETING

To be held on **Monday 9th May 2022** in Kington Magna Village Hall 7.30pm

All members of the Buckhorn Weston and Kington Magna Parish Council are summoned to attend the FULL Parish Council Meeting for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Sandra Mackintosh

Mrs S Mackintosh (Parish Clerk & RFO)

3rd May 2022

This meeting is open to members of the public and press

All in attendance should be aware that filming, recording, photographing or otherwise being reported about may occur during the meeting. A designated area is set aside for members of the public not actively participating in the meeting where there will be no filming or photographs taken.

Public session (20 minutes max). A person shall raise his hand when requesting to speak and shall direct his comments to the chairman of the meeting. A member of the public shall not speak for more than 5 minutes and shall not require a response at the meeting nor start a debate on the question.

A G E N D A

- 1/22 Election for the continuation of the Chairman of the Parish Council
- 2/22 Election for the continuation of the Vice-Chairman of the Parish Council
- 3/22 To receive apologies for absence
- 4/22 To approve and adopt the minutes of the last Full Council meeting held on 7th March 2022
- 5/22 Matters arising from the previous minutes
- 6/22 Declarations of interest – *Members are required to comply with the requirements of the Localism Act 2011, section 27 disclosable pecuniary interests*
- 7/22 Planning:
 - i. To approve the minutes of the planning meeting held on 25th April 2022
 - ii. To receive decision notices from Dorset Council
 - iii. Update regarding Cross' Garage application being sent to committee (Cllr Ridout)
 - iv. Raise concerns regarding class Q ongoing application to convert the large green barn on what was the stud farm at Sandley
- 8/22 Dorset Councillor's report
- 9/22 Chairman's report
- 10/22 Clerk & RFO Financial reports:
 - i. To receive and approve accounts and payments for the period 1st March to 30th April 2022, including salaries and associated accounts
 - ii. To receive the Internal Auditor's report for the financial year ending March 31st 2022

- iii. To receive and approve the Annual Governance Statement for the financial year ending March 31st 2022
- iv. To receive and approve the Accounting Statements for the financial year ending March 31st 2022
- v. To certify the authority as exempt from a limited assurance review
- vi. To consider increasing the email storage provided by the DAPTC to 5GB at an annual cost of £39.00

11/22 Consider potential options for the Horticultural show moving forward and a community event to support projects and bring communities together (MH)

12/22 To discuss possibility of an emergency plan

13/22 Neighbourhood plan update (LM)

- i. Consider extra funding from the Parish Council to cover possible shortfall in grant monies
- ii. Consider number of members in Steering Group and election of Chairman/Vice Chairman

14/22 Five Bridges update (PCM)

15/22 Other reports:

- i. Highways report (RG)
- ii. Update on the community speed watch in Buckhorn Weston (AG)
- iii. Public Footpaths (MHT) and response to ROWLO positions

16/22 Nyland report (FS)

17/22 Kington Magna report (RG)

- i. KMPA extension update

18/22 Enforcement updates:

- i. Land next to railway line in Buckhorn Weston ENF/2011/0101
- ii. Goat farm at Shutes Lane ENF/2019/0185
- iii. Land West of Symphony Farm to Quarr Cross - Lane Quarr EN/2021/00153
- iv. Greenane, Langham Lane, Gillingham - EN/2022/00132

19/22 Items for next agenda

20/22 Matters pertinent to this meeting - *(Members are advised that inclusion of items is at the Chairman's discretion and that 'a Council cannot lawfully decide any matter which is not specified on the summons (agenda). The Chairman to be advised prior to the commencement of the meeting).*

21/21 Date of next Meeting: Monday 18th July at Buckhorn Weston Village Hall 7.30pm

Closure

Items circulated with agenda:

RFO & Clerks report

Accounts and payments for the period 1st March to 30th April 2022

Bank reconciliation

AGAR pages 1 – 6, Year End Reconciliation & Explanation of Variances

Copies of enclosures can be obtained on request from the Parish Clerk

"Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, religion, marital status, age and any disability), Crime and Disorder, Health and Safety and Human Rights."