



Buckhorn Weston and Kington Magna Parish Council

Buckhorn Weston & Kington Magna Neighbourhood Plan Steering Group

Minutes of meeting held on Wednesday 14th June 2023 @ 7:00 pm Buckhorn Weston Village Hall

Committee Room

Attendees: Linda Munster (LM) (Chair)

John Street (JS)

John Westbrook (JW)

Richard Smith (RS)

Felicity Beck (FB)

Lisa House (LH) (Secretary)

Apologies: Peter Townsley (PT)

Richard McDougal (RM)

Serial		Action
1.	Apologies received from Peter Townsley (PT) and Richard McDougal (RM)	
2.	The minutes for the meeting held on the 10 th May were agreed and to be signed.	LM
3.	Matters arising from previous Minutes: Screening Report: Wasn't attached to plan as too big but available via PC website. Final bill paid to consultant up-to-date. No other comments on previous minutes.	
4.	There were no declarations of interest.	
5.	<p>Documents uploaded to Parish Council website:</p> <ul style="list-style-type: none">● Neighbourhood Plan● Housing needs assessment● Settlement Boundary Methodology● Consultation drafts and reports● Kington Magna Conservation area appraisal <p>Notice has been posted in Next Door (local information site)</p> <p>Hard copies placed in both churches, pub and social club</p>	LM

	<p>All notice boards (village hall, village green, Parish Council)</p> <p>Not cost effective to put hard copy of questionnaire through doors.</p> <p>Boxes are all in place.</p> <p>6 responses with comments received already (14 Jun 23). Any comments with Planning terms will be considered by the consultant.</p> <p>All responses go via email to Parish Clerk, given a number, entered on a spreadsheet, ticked off a list of properties and copies kept.</p> <p>One response from Consultees (Cranbourne Chase – AONB). Again comes via route above.</p> <p>No further action required until 24th July (end of 6 weeks).</p> <p>Spreadsheet will then go to consultant who will review comments and make a report.</p> <p>Any specific comments raised, can be emailed to the Parish Clerk (as per the flyer) and could be added to the spreadsheet, if appropriate).</p> <p>Hear, Here comment regarding the hall site and how it was left out of the Settlement Boundary.</p> <p>Any alterations to local plan, will alter the Neighbourhood Plan accordingly.</p> <p>Council are reviewing and sending to their consultees, and the examiner will then look at it.</p> <p>Vote will be same basis and process as the general or local elections.</p>	
6.	AOB: None	
7.	DONM: 19 th July	

Meeting closed: 19:45

These minutes are approved as a true reflection of the meeting:

Signed: _____