



Buckhorn Weston and Kington Magna Parish Council

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Responsible Financial Officer and Parish Clerk: Mrs Sandra Mackintosh

NOTICE OF ANNUAL PARISH COUNCIL MEETING

To be held on **Monday 13th May 2024** in **Kington Magna Village Hall** 7.30pm

All members of the Buckhorn Weston and Kington Magna Parish Council are summoned to attend the Full Parish Council Meeting for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Sandra Mackintosh

Mrs S Mackintosh (Parish Clerk & RFO)

7th May 2024

This meeting is open to members of the public and press

All in attendance should be aware that filming, recording, photographing or otherwise being reported about may occur during the meeting. A designated area is set aside for members of the public not actively participating in the meeting where there will be no filming or photographs taken.

Public session (20 minutes maximum)

A G E N D A

- 1/24 Election of Chairman of the Parish Council
- 2/24 Election of Vice Chairman of the Parish Council
- 3/24 Co-option of a Kington Magna councillor
- 4/24 Receive apologies for absence
- 5/24 Approve and adopt the minutes of the last Full Council meeting held on 4th March 2024
- 6/24 Matters arising from the previous minutes
- 7/24 Declarations of interest
- 8/24 Brains Farm AD Plant - receive updates
- 9/24 Planning:
 - i. Decision notices from Dorset Council
 - ii. Approve the minutes of planning meeting dated 22nd April 2024
- 10/24 Enforcement:
 - i. Land next to railway line in Buckhorn Weston ENF/2011/0101
 - ii. Mobile home at Filleybrook Farm Shutes Lane Buckhorn Weston EN/2022/00346 - (previously ENF/2019/0185 - Land On The South Side Of, Shutes Lane, Buckhorn Weston)
 - iii. Land adjacent to Filley Brook Industrial Estate EN/2023/00301
 - iv. Little Kington Bungalow, Bourton Road, Kington Magna, SP8 5EF, EN/2024/00120 - item should not have been closed by enforcement since it still does not comply with planning permission condition 2 (i.e. obscure glazing and window not hung from left side)
- 11/24 Update on flooding on Nyland Lane (FS)
- 12/24 Speed survey for Sandley update and consider cost for new surveys at £275+VAT for the first site and £200+VAT for each additional site monitored at the same time, in the same area (PCN)

- 13/24 Neighbourhood Plan update (LM)
- 14/24 Dorset Councillor's report
- 15/24 Chairman's report
- 16/24 Clerk & RFO Financial reports:
- i. To receive and approve accounts and payments for the period 1st March to 30th April 2024, including salaries and associated accounts
 - ii. To receive the Internal Auditor's report and approve the Annual Governance Statement and Accounting Statement for the financial year ending 31st March 2024
 - iii. To certify the authority as exempt from a limited assurance review and confirm there are no conflicts of interest with BDO LLP
 - iv. To confirm the continued appointment of the IA
 - v. Consider additional signatories for online banking
 - vi. Consider request for a deposit of £708.42 from the Horticultural Show to the PC – see email circulated dated 15/04/24
- 17/24 Consider insurance renewal quotes circulated
- 18/24 Update regarding Five Bridges and rubbish (PCM/FS)
- 19/24 Other reports:
- i. Highways
 - ii. Update on the community speed watch in Buckhorn Weston (AG)
 - iii. Public Footpaths
- 20/24 Nyland report (FS)
- 21/24 Kington Magna report
- 22/24 Items for next agenda
- 23/24 Matters pertinent to this meeting - *(Members are advised that inclusion of items is at the Chairman's discretion and that 'a Council cannot lawfully decide any matter which is not specified on the summons (agenda). The Chairman to be advised prior to the commencement of the meeting).*
- 24/24 Date of next Meeting: 7.30pm Monday 1st July 2024 Buckhorn Weston Village Hall

Closure

Items circulated with agenda:

Clerk/RFO report

Accounts and payments for the period 1st March to 30th April 2024

Reconciliation 30th April 2024

AGAR 2023-24 (pages 1-6), Reconciliation 31st March 2024 & Explanation of variances

Insurance quotes

Copies of enclosures can be obtained on request from the Parish Clerk