



# Buckhorn Weston and Kington Magna Parish Council

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Responsible Financial Officer and Parish Clerk: Mrs Sandra Mackintosh

## NOTICE OF ANNUAL PARISH COUNCIL MEETING

To be held on **Monday 12th May 2025** in **Kington Magna Village Hall** 7.30pm

**All members of the Buckhorn Weston and Kington Magna Parish Council are summoned to attend the Full Parish Council Meeting for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.**

*Sandra Mackintosh*

Mrs S Mackintosh (Parish Clerk & RFO)

6<sup>th</sup> May 2025

### **This meeting is open to members of the public and press**

All in attendance should be aware that filming, recording, photographing or otherwise being reported about may occur during the meeting.

### **Public session (20 minutes maximum)**

## A G E N D A

- 01/25 Election for the Chairman and Vice-Chairman of the Parish Council
- 02/25 Receive apologies for absence
- 03/25 Approve and adopt the minutes of the last Full Council meeting held on 3<sup>rd</sup> March 2025 and Planning meeting held on 23<sup>rd</sup> April 2025.
- 04/25 Matters arising from the previous minutes
- 05/25 Declarations of interest
- 06/25 Brains Farm AD Plant update
- 07/25 Planning:
  - i. Decision notices from Dorset Council
- 08/25 Enforcement updates
- 09/25 Buckhorn Weston
  - i. Update regarding railway line crossing (KA)
  - ii. Update on Dorset Council investigating Filley Brook flooding
- 10/25 Kington Magna
  - i. Update on KMPA lease negotiations and consideration of alternative options for play equipment (MH)
- 11/25 Dorset Councillor's report
- 12/25 Chairman's report
- 13/25 Clerk & RFO Financial reports:
  - i. To receive and approve accounts and payments for the period 1<sup>st</sup> March to 30<sup>th</sup> April 2025, including salaries and associated accounts

- ii. To receive the Internal Auditor's report and approve the Annual Governance Statement and Accounting Statement for the financial year ending 31<sup>st</sup> March 2025
- iii. To certify the authority as exempt from a limited assurance review and confirm there are no conflicts of interest with BDO
- iv. To confirm the continued appointment of the IA
- v. To consider amending bank signatories

14/25 Consider insurance renewal quotes circulated

15/25 Consider ID badges/lanyards for councillors

16/25 Report on Nyland & flooding (FS)

17/25 Other reports:

- i. Highways
- ii. Community speed watch in Buckhorn Weston (AG)
- iii. Public Footpaths

18/25 Items for next agenda

19/25 Matters pertinent to this meeting - *(Members are advised that inclusion of items is at the Chairman's discretion and that 'a Council cannot lawfully decide any matter which is not specified on the summons (agenda). The Chairman to be advised prior to the commencement of the meeting).*

20/25 Date of next Meeting: Monday 7<sup>th</sup> July 2025 Buckhorn Weston Village Hall 7.30pm

#### Closure

Items circulated with agenda:

Clerk/RFO report

Accounts and payments for the period 1<sup>st</sup> March to 30<sup>th</sup> April 2025

Reconciliation 30<sup>th</sup> April 2025

2024-25 AGAR pages 1-6

2024-25 Year End reconciliation

2024-25 Explanation of Significant Variances

Insurance quotes x 3

Copies of enclosures can be obtained on request from the Parish Clerk